



**JOB POSTING # 2017-428**

**MEDICAL DIRECTOR, HEALTH SERVICES  
FULL TIME PERMANENT POSITION  
1.0 E.F.T. (40 HOURS PER WEEK)**

**START DATE:** Fall 2017

**HOURS OF WORK:** Monday to Friday 9:00 A.M. – 5:00 P.M.

**STARTING SALARY RANGE:** As Per Doctors Manitoba

**PLEASE SUBMIT RESUME BY TUESDAY, AUGUST 15, 2017 TO:**

Jannell Plouffe, Director of Health Services, Klinik Community Health

870 Portage Ave, Winnipeg, MB R3G 0P1 Fax 772-7998 / e-mail: [jobs@klinik.mb.ca](mailto:jobs@klinik.mb.ca)

**QUALIFICATIONS:**

- Graduate of a recognized School of Medicine
- Currently registered or eligible to be registered with the College of Physicians and Surgeons of Manitoba (CPSM) for practice in Manitoba
- Current membership in the Canadian Medical Protective Association (CMPA)
- Current Certificant of the College of Family Physicians of Canada (CCFP)
- Three years family practice experience preferred
- Interest and experience in community-based medicine and the Social Determinants of Health
- Demonstrated ability to work as a member of a team
- Excellent oral and written communication skills in English (additional language skills would be an asset)
- Supportive of Klinik's Vision, Mission and Values
- Demonstrated experience and ability writing reports or recommendations.
- Possess skills in facilitation and delivering presentations
- Able to communicate appropriately cross-culturally
- Strong leadership and supervisory skills
- Demonstrated ability to work in an interdisciplinary setting to facilitate and maintain a collaborative team environment
- Proven interpersonal skills with demonstrated ability to establish and maintain effective working relationships and successful interactions at all levels, internally as well as with external agencies.
- Demonstrated ability to deal tactfully with sensitive issues in a confidential matter
- Experience in applicable software, including electronic medical records
- Knowledge of the CPSM By-Laws for a Medical Director

## **RESPONSIBILITIES:**

### **Medical Directorship**

- Provides leadership for the planning, organization and quality of medical care provide at all Klinik sites
- Ensures the Klinik's medical practice standards and expectations are in accordance with CPSM Statements, CPSM Guidelines, CPSM by-laws, WRHA Medical Staff By-laws, WRHA policies and procedures and any other legislated requirements
- Provides clinical supervision for professional staff in the Health Services program
- Collaborates closely with the Director of Health Services in ensuring coordination, alignment and effective clinical guidance, consultation and support for medical service delivery
- Recommends, provides and/or facilitates clinical skill development and continuing education activities
- Ensures an on call schedule is maintained which meets the CPSM requirements
- Provides consultation to program directors prior to the implementation of any new or changing health services initiative to assist in ensuring alignment with Klinik policies, procedures and philosophy
- Participates in the development and enhancement of Klinik teams, as consulted by program directors
- Apprises senior leadership of issues or concerns and advises of sensitive or at risk clinical issues
- Identifies and recommends clinical matters that require organizational attention
- Recommends, as part of the hiring process, physicians to be hired
- Supports an interdisciplinary approach to meeting health care needs, facilitating cross-program collaboration within Klinik services, as appropriate
- Provides effective orientation of physicians new to Klinik
- Represents Klinik and participates in WRHA committees (Site Medical Program meetings)
- Works with senior management to lead program planning, evaluation and quality monitoring
- Responsible for the procedures related to medical practice and delegation of function
- Responsible for the supervision and evaluation of students in Health Services
- Establishes and updates clinical protocols
- Works with Klinik Senior Leadership to ensure that services and service delivery are reflective of Klinik's Vision, Mission and values

### **Primary Care**

- Provides primary health care in a community setting including care of bloodborne sexually transmitted infections
- Provides specialized care depending on the needs of the community
- Collaborates with all other service providers at Klinik, including nursing, medical assistants and dietitians
- Participates in case conferences
- Documents accurate and pertinent client information in a timely manner, including maintenance of medical bands in accordance with Klinik procedures

- Knowledge of emergency procedures
- Communicates effectively with all health team members to ensure client health needs are met
- Participates in after hours and weekend on call services as part of Klinik's Physician Call Schedule
- Assists in the development of health information resources
- Participates in training courses and in services as required, offered elsewhere and by Klinik in order to maintain and improve quality of service
- Attends staff meetings
- Records daily statistics as required
- Participates in formal self-evaluations by identifying strengths and limitations
- Adheres to all agency policies, procedures, protocols and promotes best practice
- May be required to perform other duties and functions related to this job description but not exceeding above stated skills and capabilities

### **Physical Demands/Working Conditions**

- Work environment consisting of an office building
- Work environment at times may be at individuals' homes and at off-site service facilities
- Moving between different work spaces during shifts
- May be required to move items weighing up to 12 kg
- May encounter aggressive and/or agitated clients and visitors
- May be required to work a variety of shifts including evenings and weekends

**Klinik is a pro-choice community health centre  
and supports the principles of diversity, inclusion and cultural awareness.**

Thank you for your interest. Only candidates selected for an interview will be contacted