

KLINIC COMMUNITY HEALTH

BOARD OF DIRECTORS MEETING DECEMBER 7, 2016

MINUTES

IN ATTENDANCE:

Board Members: Pat Finkbeiner, Jason Gisser, George Health, Natalie Mulaire, Conrad Padilla, Jan Schubert, Nora Schwetz, Lynn Scruby, Barb Weselak

Regrets: MaryStella Anidi, Ian Goodall-George, Terrance Machalek, Marc Rivard,

Management: Nicole Chammartin, Holly Banner, Kathie Timmermann

Guests: Kiri Shafto

1. **Call to Order and Announcements** – The Board Chair called the meeting to order at 5:30 pm and welcomed Kiri Shafto.
2. **Presentation** – Kiri is employed by Public Health Agencies of Canada, and has completed a placement at Klinik where she has developed a number of tools for use by Klinik and others. Kiri presented information on the key initiatives developed: Klinik's Integrated Resource Initiative: Creation of a Klinik-specific evaluation tool for new project/service proposals; Trauma-informed Practice Checklist; and Interprofessional Collaboration Position Paper. The Board thanked Kiri for her presentation.
3. **Interprofessional Collaboratin Position Paper** – Further to Kiri's presentation, the Board approved this Position Paper in principle. This position paper was developed from information collected at the All Staff meeting in February 2016. Minor edits are anticipated by the working group tasked with operationalizing.

IT WAS MOVED and seconded that the Board of Directors of Klinik Community Health approve the Interprofessional Collaboration Position Paper in principle as presented, with minor edits anticipated by the working group. **CARRIED**

4. **Review of Previous Minutes** – The Board reviewed and approved previous minutes.

IT WAS MOVED and seconded that the Board of Directors of Klinik Community Health approve the Board of Directors minutes dated October 19, 2016 as distributed. **CARRIED**

IT WAS MOVED and seconded that the Board of Directors of Klinik Community Health approve the minutes of the Special Board of Directors meeting held November 26, 2016 as distributed. **CARRIED**

5. **Finance** – The Director of Finance presented the Financial Statements to October 31, 2016 and noted the budget column was not updated. Approval was deferred. Revised financial statements will be sent out. She noted Klinic is on track for a balanced budget at year end.

6. **Committee Reports**

- 6.1 Space – The Executive Director (ED) updated the Board and advised that the purchase of 167 Sherbrook has been finalized. The Board reviewed the cash flow budget as presented. The ED reported the WRHA is increasing Klinic's operation funds, and will be reimbursed through the mortgage. The WRHA will provide design management in house for redevelopment of 167 Sherbrook.
- 6.2 Social Justice – The minutes of November 18 were distributed in the Board package. Of note, the Reconciliation Position Paper and the Sexual Exploitation Position Paper are expected to be ready for staff feedback in January.
- 6.3 Strategic Planning for 2017-2022 – The ED reported that Rhonda Lorch will attend the January Board meeting to present the results of the November 26th Board Strategic Planning Session. These strategic priorities will then be presented at the All Staff meeting on February 2nd for feedback. Management team is meeting on March 10 to operationalize. The Board requested the Strategic Plan recommendations are sent in the Board package prior to the meeting to allow adequate time for review.
- 6.4 Nomination & Governance – The ED referred to the draft terms of reference. Discussion ensued and changes were made.

IT WAS MOVED and seconded that the Board of Directors of Klinic Community Health approve the terms of reference as amended for the Nomination & Governance Committee.

CARRIED

A Nominations & Governance Committee was established. An invitation will be sent to those not in attendance at this meeting to join this committee. A first meeting will be held prior to the January Board meeting.

Board members were asked to consider if they are not planning to renew their term, and to advise the Board Chair or ED by early January.

7. **Executive Director's Report, October and November 2016** – The ED referred Board members to this report which was included in the Board package. She noted that Klinic is keeping in the media through her blog as well as Twitter.

8. Update on WRHA Salary Review

IT WAS MOVED and seconded that the Board of Directors of Klinic Community Health move In Camera. **CARRIED**

Management Directors left the meeting.

The In Camera session ended.

9. Next Board Meeting – January 18, 2017, 5:30 pm.

10. Meeting Adjourned – 7:25 pm