

KLINIC COMMUNITY HEALTH

BOARD OF DIRECTORS MEETING JANUARY 25, 2017

MINUTES

IN ATTENDANCE:

Board Members: George Health, Terrance Machalek, Natalie Mulaire, Conrad Padilla, Marc Rivard, Nora Schwetz, Lynn Scruby, Barb Weselak
Regrets: MaryStella Anidi, Pat Finkbeiner, Jason Gisser, Ian Goodall-George, Jan Schubert
Management: Nicole Chammartin, Holly Banner, Kathie Timmermann
Guests: Rhonda Lorch

1. **Call to Order and Announcements** – The Board Vice-Chair called the meeting to order at 5:30 pm and welcomed Rhonda Lorch.
2. **Presentation** – Rhonda referred Board members to her report prepared from the Strategic Planning Retreat held on November 26, 2016. The Board reviewed, amended and approved the strategic directions and success indicators. Rhonda will provide an updated report reflecting the changes. The Board approved the amended strategic directions.

IT WAS MOVED and seconded that the Board of Directors of Clinic Community Health approve the strategic directions as amended.

CARRIED

Rhonda went on to report that at the Clinic All Staff meeting on February 2, staff will work both in their program areas (in the morning) and in cross program groups (in the afternoon) to review the strategic directions as approved, and develop success indicators. Subsequently, Management Directors will meet to operationalize the strategic directions. These will be brought to the March 15th Board meeting for approval.

3. **Review of Previous Minutes** – The Board reviewed and approved previous minutes.

IT WAS MOVED and seconded that the Board of Directors of Clinic Community Health approve the Board of Directors minutes dated December 7, 2016 as distributed.

CARRIED

4. **Committee Reports**

- 4.1 Social Justice – No report as no meeting has been held since last report.
- 4.2 Nomination & Governance (NGC) – A committee member reported on the initial meeting where the Terms of Reference were revised. The Board moved that these changes be approved.

IT WAS MOVED and seconded that the Board of Directors of Klinik Community Health approve the terms of reference as amended for the Nomination & Governance Committee. **CARRIED**

The committee member continued her report. The Board agreed on a method to assist in succession planning which would provide a mentoring opportunity particularly for Officers. An email will be sent to all Board members requesting the date they anticipate stepping down from the Board. Upon receipt of this information, the NGC will review and develop a recruitment plan.

5. **Finance** – The Director of Finance & Human Resources presented the Financial Statements to December 31, 2016 and noted the budget column has now been updated. Klinik is on track for a balanced budget at year end.

IT WAS MOVED and seconded that the Board of Directors of Klinik Community Health approve the Financial Statements to December 31, 2016 as distributed. **CARRIED**

6. **Strategic Plan (2014-2017) Third Quarter Report to December 31/16 (for 2016/17)** –

The Executive Director noted there have been no changes since last report; generally outcomes have been met or are ongoing.

7. **Executive Director's Report, December 2016** – The Executive Director noted the written report for December would be included with the next report. She verbally reported on recent activities including:

- participation today in the Red Tape Agreement meeting with Government. Klinik does have Provincial funding for a number of program areas. It is anticipated that these funded areas will move to the WRHA. We expect to hear by early March.
- a recent building situation where WRHA Capital Funding was granted to replace two rooftop HVAC units at 870 Portage due to a CO leak where the building required evacuation; she added that no harm occurred as CO levels were detected early (detectors have since been installed).
- 167 Sherbrook: Nicole shared suggested timelines for tenant improvements as provided by WRHA Capital Improvements. As Klinik does not have any assurance of when the lease will end, WRHA sees minimal value in any planning being done at this time. They estimate a timeline of 12-14 months prior to lease expiry to be tender ready and start construction. Construction expected to within 10-12 months thereafter.

8. **Institute of Corporate Directors (ICD) Luncheon Series for Board Development** – The Vice-Chair reported that she and another Board Member have attended luncheons and have found them beneficial. The February 15th luncheon is on Building Board Capacity in NFP, and encouraged fellow board members to consider attending.

9. **Next Board Meeting** – March 15, 2017, 5:30 pm.

10. **Meeting Adjourned** – 6:50 pm