



Title:

## **RISK MANAGEMENT**

Number: **A 5**

Approval Date: April 16, 2008

Revision Date:

# **POLICY**

---

**Purpose:** To ensure adequate management of risk for Klinik.

**Policy:**

**A. Insurance**

1. Klinik shall maintain minimum insurance levels as follows:
  - 1.1 Liability – at \$25,000,000 for liability arising from any one occurrence.
  - 1.2 Property – to provide replacement cost for all Klinik property.
2. Staff shall immediately report to the Executive Director any situation that may create a potential for liability.

**B. Emergency Preparedness and Disaster Management**

1. Management Team shall ensure that procedures are in place to provide staff with direction and the steps to follow in the event that an emergency situation arises.
2. Emergency Preparedness and Disaster Management procedures shall be reviewed by Management Team on a regular basis and as required.

**C. Safety and Security**

1. Klinik shall ensure the safety and security of clients and staff while receiving or providing service to the greatest extent possible.