

## KLINIC COMMUNITY HEALTH

### BOARD OF DIRECTORS MEETING JUNE 1, 2016

#### MINUTES

---

#### **IN ATTENDANCE:**

**Board Members:** MaryStella Anidi (teleconference), Pat Finkbeiner, Ian Goodall-George, George Health, Terrance Machalek Sr., Tara Mangano, Natalie Mulaire, Marc Rivard, Jessica Saunders, Jan Schubert, Nora Schwetz, Lynn Scruby, Barb Weselak

**Regrets:** Jason Gisser, Conrad Padilla

**Management:** Nicole Chammartin, Holly Banner, Kathie Timmermann

**Guests:** Booke & Partners – Karyn Glass and Jennifer Palmer

---

1. **Call to Order and Announcements** – The Board Chair called the meeting to order at 5:35 pm and welcomed Karyn Glass and Jennifer Palmer. Volunteer appreciation gifts (umbrellas) were distributed to Board members.

2. **Review/Approve Draft Audited Financial Statements to March 31, 2016**

Booke & partners, Klinik's auditors, distributed the draft audited financial statements (referred to as draft because they have not been approved by the Board) and the Status of the Audit Report. Karyn presented these statements which provided a comparison report for two years: 2015 and 2016.

Klinik received a clean audit opinion for 2015/16; there are no outstanding issues, and no recommendations from the auditor. The auditors did note that Klinik has been subsidizing the cost of Manitoba Health funded services. Klinik ended the year with a surplus of \$31,742.

**IT WAS MOVED** and seconded that the Board of Directors of Klinik Community Health accept the Audited Financial Statements to March 31, 2016 as presented. **CARRIED**

The auditors provided a report to the Board regarding the audit of the Schedule of Compensation over \$50K, noting that the majority of full time employees are included on this list. Copies of the list are available upon request.

**IT WAS MOVED** and seconded that the Board of Directors of Klinik Community Health Centre accept the Audited Schedule of Compensation over \$50K, to March 31, 2016 as discussed. **CARRIED**

**IT WAS MOVED** and seconded that the Board of Directors of Klinic Community Health move In Camera. **CARRIED**

Nicole Chammartin, Holly Banner and Kathie Timmermann left the meeting at this time.

2.1 Board Session with the Auditors – In Camera session.

Nicole Chammartin, Holly Banner and Kathie Timmermann returned to the meeting. Karyn Glass and Jennifer Palmer left the meeting at this time.

3. Update of Provincial Red Tape Agreement – In Camera session.

Nicole reported that the Province of Manitoba has agreed to provide the 2016/17 funding shortfall in the amount of \$230,000 through the WRHA. Klinic will work with the new government for a long term solution.

4. Human Resources Discussion – In Camera session. Jessica Saunders excused herself from the room as she was in a conflict position. The In Camera session commenced.

The In Camera session ended.  
Jessica returned to the meeting.

5. Review of Previous Minutes – The Board reviewed and approved previous minutes.

**IT WAS MOVED** and seconded that the Board of Directors of Klinic Community Health approve the Board of Directors minutes dated March 16, 2016 as distributed. **CARRIED**

Jessica left the meeting at this time.

6. 2016/17 Budget Update – Deferred to the fall Board meeting.

7. Strategic Plan 2014-17: Review for 4<sup>th</sup> Quarter to March 31, 2016 – Nicole reviewed the update. No questions came forward.

8. Committee Reports

8.1 Social Justice – The Board reviewed the minutes from the May 27 meeting, along with the Position Paper on Trauma-informed Practice, the final position paper in this round. Pat and Lynn reported that the development had included a lot of consultation. Discussion ensued.

**IT WAS MOVED** and seconded that the Board of Directors of Klinic Community Health approve the position paper on “Trauma-informed Practice” and that an Executive Summary in plain language be developed. **CARRIED**

The Board reviewed the MB Health and WRHA Harm Reduction position papers. The Social Justice Committee recommends endorsing these papers and not creating our own position paper. Discussion ensued. It was agreed to endorse.

**IT WAS MOVED** and seconded that the Board of Directors of Klinik Community Health approve the endorsement of the MB Health and WRHA Harm Reduction position papers. **CARRIED**

8.2 Space – The Board reviewed minutes from the May 18 meeting and moved In Camera.

**IT WAS MOVED** and seconded that the Board of Directors of Klinik Community Health move In Camera. **CARRIED**

The In Camera session ended.

**IT WAS MOVED** and seconded that the Board of Directors of Klinik Community Health accept the amended agreement on the offer to purchase the identified property. **CARRIED**

**IT WAS MOVED** and seconded that the Board of Directors of Klinik Community Health accept the proposed lending agreement from Assiniboine Credit Union regarding the purchase of the identified property subject to finalization of the mortgage. **CARRIED**

8.3 2017-2020 Strategic Planning – Nicole reviewed the minutes from the May 20 meeting which outlined the recommended process and timeline. She also recommended a facilitator, Rhonda Lorch. Rhonda recently facilitated the SERC strategic planning process, and is well known within our community and at Klinik. The Board reviewed Klinik's current Vision, Mission and Values statement. Discussion ensued. The process and timeline were agreed upon. Ian and Barb joined Nora, George and MaryStella on this committee.

**IT WAS MOVED** and seconded that the Board of Directors of Klinik Community Health agree to delegate the hiring of a facilitator for the 2017-2020 Strategic Planning to the Strategic Planning Committee, up to a maximum of \$8,000.00. **CARRIED**

9. A10 Communication Policy – The Board reviewed and approved the Communication Policy.

**IT WAS MOVED** and seconded that the Board of Directors of Klinik Community Health approve the Communication Policy (A10) as distributed. **CARRIED**

10. Executive Director's Report, March through May 2016 – Nicole referred Board members to this report which was included in the Board package. Of particular note was the summary of the client feedback survey (conducted in Oct/Nov 2015), the MACH social media campaign review relating to the April 19, 2016 Provincial election, and the announcement regarding changes to psychological services through Transgender Health Klinik. Klinik is working with the Province and the WRHA regarding funding for the psychologist whose office will be at Klinik. Also, Klinik is working with Labour regarding the qualifications for those working in Trans Health.

**11. 2016/17 Tentative Board Meeting Schedule and Presentations** – The Board was provided with a schedule of Board meetings for the upcoming Board year. The Board discussed presentations and agreed to presentations as follows:

October 19/16 – Trans Health

January 18/17 – Volunteer Training

March 15/17 – Budget/Audited Financial Statement Review (to be held annually based on previous years' statements)

**12. Upcoming Events and Announcement**

- June 5: Pride Parade
- June 16, Noon - 2 PM: Klinik Longest Day of the Year Party (B-10)
- June 17, 11 AM - 1 PM: AGM (Canad Inns Polo Park)
- October 19, 5:30 PM: Next Board Meeting

**13. Adjournment** – 7:30 PM