

## KLINIC COMMUNITY HEALTH

### BOARD OF DIRECTORS MEETING JANUARY 17, 2018

#### MINUTES

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#### **IN ATTENDANCE:**

**Board Members:** MaryStella Anidi (teleconference), Allison Fenske, Graeme Findlay, Pat Finkbeiner, Ian Goodall-George, George Heath, Terrance Machalek, Tara Mangano, Natalie Mulaire, Conrad Padilla, Marc Rivard, Nora Schwetz, Lynn Scruby

**Regrets:** Jan Schubert, Barb Weselak

**Management:** Nicole Chammartin, Holly Banner, Kathie Timmermann

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1. **Call to Order and Announcements** – The Chairperson called the meeting to order at 5:30 pm. The newly elected board member was welcomed, and round table introductions ensued.

2. **Approval of Past Minutes** – The Board reviewed the previous minutes.

**IT WAS MOVED** and seconded that the Board of Directors of Klinik Community Health approve the Board of Directors minutes dated November 29, 2017. **CARRIED**

3. **Review of Financial Statements to November 30, 2017** – The Treasurer reported the statements show a surplus. A large portion of this surplus is due to receipt of funding for 2016/17 salary increases for WRHA funded programs, and the accompanying retroactive pay not yet being paid out. As well, adjustments in the Sherbrook building interest expense will not be made until year end. It is anticipated that the budget will be balanced once these expenses are recorded.

**IT WAS MOVED** and seconded that the Board of Directors of Klinik Community Health approve Financial Statements to November 30, 2017 as distributed. **CARRIED**

#### 4. **Committee Reports**

4.1 **Nomination & Governance** – The Committee Chairperson reported by providing an overview of the committee role.

4.2 **Social Justice** – The Committee Chairperson the work of this committee has rolled out into subcommittees working to integrate recommendations into the agency. At the last meeting, staff nurse visitors attended to discuss concerns around changes to the Health Services intake process and the impact of increased panel sizes.

- 4.3 Building Planning –The Committee Chairperson reported the role of this committee is to deal with high level items (budget, schedule) and the next responsibility for this committee will be to approve final design development, which is anticipated around the end of February. A community open house at Sherbook for staff and community is being planned for early spring.
5. Executive Director Performance Review & Contract – The Board Chairperson reported an Ad Hoc Committee consisting of Klinik and SERC (Sexuality Education Resource Centre) Board members will be struck to conduct the ED performance review and review renewal of the employment contract. This committee will consist of 3 Board members from Klinik and 2 Board members from SERC. Klinik Board members expressed their interest in participating on this committee. The committee work will begin with drafting terms of reference and developing an evaluation process/method.

**IT WAS MOVED** and seconded that the Board of Directors of Klinik Community Health approve the establishment of an Ad Hoc Committee to conduct a performance review of the Executive Director and review renewal of the employment contract. **CARRIED**

6. Executive Director's Report December 2017 – The Executive Director referred to the report included in the board package.
- 6.1 Operational Plan Update – We continue to work on a reporting format/tool for the operational goals outlined in the Strategic Plan; expected to be available at the next Board meeting.
- 6.2 Funding Agreement Update – Funding has been confirmed for the 2017/18 funding shortfall for non-WRHA funded employees. The Province has committed to discuss this ongoing funding issue, and will be meeting with the WRHA shortly to review service purchase agreements. It was noted that financial risk will continue as long as funding provided by the Province does not match salary levels negotiated and funded for WRHA program salaries. She highlighted a funding issue in Health Services, and a meeting with the WHRA is scheduled next week to discuss with a goal of resolving prior to next Board meeting where the budget will be presented.

7. Upcoming Events and Announcements

Feb 10, 7 pm: Klinik Winter Party/Social

Feb 28, 8:30 am – 3:30 pm: All Staff Meeting (Viscount Gort Hotel – 1670 Portage Ave)

Mar 21, 5:30 pm: Next Board Meeting (KoP)

8. Adjournment – 6:35 PM