



## JOINT KLINIC/SERC BOARD MEETING MINUTES Wednesday, December 4, 2019

### **Present:**

**Klinik Board:** Allison Fenske, Graham Findlay, George Heath, Stephanie Loewen, Natalie Mulaire (chair), Kathy Majowski, Conrad Padilla, Jan Schubert, Barb Weselak

**SERC Board:** Melissa Plante, Michelle Falk, Kevin Freedman (Chair), Carly Nicholson, Nathan Nickel, Kristen Willis, Susan Riley, Tanjit Nagra, Kate Sinclair

**Staff:** Holly Banner, Nicole Chammartin, Leigh Anne Caron, Kathie Timmermann, Wendy Emerson (minutes)

**Guest:** Jerald Peters, ft3 (for item #7 only)

1. **Introductions/Round Table** - Everyone introduced themselves and noted which Board or organization they represented.
2. **Overview, history, framework for Klinik/SERC Relationship** – The Board Chairpersons reviewed the history of how Klinik and SERC came to share an Executive Director. Klinik and SERC have now held a joint AGM for the past ten years.
3. **Pros and Cons of Sharing Staff** - The benefits were noted and highlights included the shared values of both agencies as well as goals in serving our communities. Also noted was the benefit to SERC as they are the only non community health agencies to have a Schedule A Service Purchase Agreement (as it is aligned with Klinik's) providing employment equity to staff.
4. **MOU (Memorandum of Understanding): Rational and Review** - Allison Fenske from the Klinik Board, explained the process in creating the MOU between Klinik and SERC. The two main key points of the MOU is that the MOU provides confidence to external funders and outlines and articulates how the shared costs of operations and expenses are broken down; the MOU protects the integrity of each organization.

Kevin Freedman thanked Allison for her work on the MOU on behalf of the SERC Board.

5. **Interest/Value in participating in each other's Strategic Planning** – Agreed the Chairs of Klinik and SERC would discuss further and will bring forward a recommendation to their respective Boards.
6. **Report regarding Semi-Annual Service Partner meeting between Board Chairs and Executive Directors of the Community Health Agencies and WRHA** – The Executive Director attended along with Klinik's Board Chair and a SERC Board representative. Nicole discussed some of the highlights of the meeting.
7. **Presentation by ft3 on the status of construction at 167 Sherbrook** - Jerald Peters of ft3 provided a PowerPoint presentation which included the final design plans, wayfinding and the construction progress to date.
8. **Furniture and Equipment Budget for 167 Sherbrook** - The Executive Director reported cost estimates for the above (pre-tender) are over budget and requested Board consideration for additional funds from each agency.

**IT WAS MOVED** that Klinik approve up to \$15,000 from Donations for furniture and equipment for 167 Sherbrook Street. **CARRIED**

**IT WAS MOVED** that SERC approve up to \$10,000 from Reserve for furniture and equipment for 167 Sherbrook Street. **CARRIED**

9. **Mortgage Renewal for the property at 167 Sherbrook Street (Klinik Board)** - Klinik's Director of Finance recommended that the mortgage be renewed for a 1-year period at the fixed rate of 4.09%.

**IT WAS MOVED** that Klinik approve renew the mortgage at 167 Sherbrook Street, Winnipeg, MB for 1-year period at a fixed rate of 4.09%. **CARRIED**

10. **In Camera Item** - The SERC Chairperson requested for a motion for the Board members to go in camera.

**IT WAS MOVED** that the meeting go in camera. **CARRIED**

Klinik and SERC staff left the meeting at this time, with the exception of Holly Banner.

11. **Meeting Adjourned**