

**KLINIC COMMUNITY HEALTH**

**BOARD OF DIRECTORS MEETING MARCH 18 2020**

**MINUTES**

---

**IN ATTENDANCE:**

**Board Members:** MaryStella Anidi, Allison Fenske, George Heath, Stephanie Loewen, Kathy Majowski, Natalie Mulaire, Conrad Padilla, Jan Schubert, Graeme Findley – all via teleconference

**Regrets:** Barb Weselak, Amanda Houssin

**Management:** Nicole Chammartin, Holly Banner, Kathie Timmermann, Sharlaine Glowatsky (minutes)

---

1. **Call to Order and Announcements** – The Chair called the meeting to order at 5:50 pm.

2. **Financial**

2.1 **Review/Approval of Financial Statements to January 21 2020** – The Director of Finance and Human Resources reviewed the statements.

**IT WAS MOVED** and seconded to approve the Financial Statements to January 21, 2020 as distributed. **CARRIED**

2.2 **Review/Approval of 2020/21 Budget** – The Director of Finance and Human Resources reviewed the 2020/21 Budget.

**IT WAS MOVED** and seconded to approve the Budget of 2020/21 as distributed. **CARRIED**

3. **Approval of Past Board Minutes** – The Board reviewed the previous minutes from the Clinic Board meeting on January 15, 2020.

**IT WAS MOVED** and seconded to approve the Board of Directors minutes dated January 15, 2020 as distributed. **CARRIED**

4. **Approved Bylaw Revisions** – The Board reviewed the Bylaw revisions presented at the January 15, 2020 Board meeting.

**IT WAS MOVED** and seconded to approve the Bylaw revisions as distributed. **CARRIED**

## 5. Committees & Reports

- 5.a Building Planning Report – The committee chair reported and referred to minutes of March 5/2020 and advised the project is progressing on schedule with no significant issues and on schedule.
- 5.b Governance & Nominations – The committee chair provided an update on current recruitment and that at the next Board meeting the slate would be presented.

Policy Review: The Past Chair led a review of the amendments proposed for Policies A8 & A10-14. Policies A8 & A10 are being revised and will be brought to the next Board meeting.

**IT WAS MOVED** and seconded that Policies A11 Conflict of Interest; A12 Board of Director Succession Plan; and A13 Honorarium be adopted as amended, and that Policy A14 Recognition for Board Member Service be deleted. **CARRIED**

A discussion ensued regarding the Annual General Meeting (AGM) and Agency Recognition event scheduled for June 3<sup>rd</sup>. It was agreed to postpone these events due to the current COVID-19 pandemic. It is hoped to be able to rescheduled in the Fall (bylaws indicate Oct 31 as latest date), possibly in conjunction with grand opening events for 167 Sherbrook.

A report was provided about recruitment, which is progressing well. The Executive Director will prepare an email to prospective board members advising that the AGM has been postponed.

- 5.c Social Justice Report – The committee co-chair reported and referred to the minutes of the February 5, 2020 meeting. Currently the focus is on reviewing policy with respect to client rights and review research on clients requesting change of service providers.
- 5.d Executive Director (ED) Report, Mid January 2020 through Mid March 2020 – The ED referred to this report included in the board package. She provided information on the role of the Fund Development Director's role in working with other organizations on funding strategies and developing the donor plan. She also provided an update on Klinik's response to COVID-19 and services that have been adjusted to remote, or temporarily suspended because of COVID-19.

The Board expressed their support and appreciation for all the work being done by Klinik staff; the Executive Director will include this in her communication with staff tomorrow.

## 6. In Camera Item

**IT WAS MOVED** to go In Camera.

Conrad Padilla, Sharlaine Glowatsky and Kathie Timmermann left the meeting.

The In Camera session ended.

**7. Upcoming Events and Announcements**

May 25, 5:30pm: Regular Klinik Board meeting

**8. Adjournment** – The meeting was adjourned at 8 pm.