

**KLINIC COMMUNITY HEALTH**

**BOARD OF DIRECTORS MEETING MAY 25 2020**

**MINUTES**

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**IN ATTENDANCE:**

**Board Members:** MaryStella Anidi, Allison Fenske, Barb Weselak, George Heath, Stephanie Loewen, Kathy Majowski, Natalie Mulaire, Conrad Padilla, Jan Schubert, Graeme Findley, Amanda Houssin – all via teleconference

**Regrets:**

**Management:** Nicole Chammartin, Holly Banner, Kathie Timmermann, Sharlaine Glowatsky (minutes)

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1. **Call to Order and Announcements** – The Chair called the meeting to order at 6:35 pm. Agenda was amended to include item 2.3 ‘confirmation of source deductions’ and item 5.b. be moved to the end of the meeting to be discussed in camera.

2. **Financial**

2.1 Review/Approval of Financial Statements for 2019/20– The Director of Finance presented the Financial Statements with the auditors Booke & Partners. The Board decided to review these documents again on Wednesday before moving forward with a motion to accept the financial statements.

2.2 Tender appointment of Auditor for 2020-21

2.3 Confirmation of source deductions: Holly updated that they are taken with each pay submitted to the CRA through Klinik’s payroll program.

3. **Approval of Past Board Minutes** – The Board reviewed the previous minutes from the Klinik Board meeting on March 18, 2020.

**IT WAS MOVED** and seconded to approve the Board of Directors minutes dated March 18, 2020 as distributed.

**CARRIED**

#### 4. Committees & Reports

- 4.a Building Planning Report – The committee chair reported and referred to minutes of May 7/2020.

870 Building extension: buyers are going to resale the building and sale still closes July 31. The buyer, West Central Women's Centre, are pursuing both options, still trying to get into the building and showing it. Realtor does have other serious buyers of interest. The current buyers were fundraising and then the pandemic prevented this from happening.

Mortgage and Finance updates: Holly has no updates as this time. WRHA does not expect bills to come due until October.

Move Updates: Directors and staff were able to walk the new building and is looking great. Parking lot is looking good, concrete to go in next week. Substantial completion update is to be provided after the 95% completion meeting this Wednesday. First wave of move is being moved back to early July from June 23, but nothing else is affected at this time. Some of the electrical is behind, data cables are still being set up and IT hardware is having some issues.

OHC Lease Agreement Discussion: Both leases have been finalized and will hopefully be signed off soon.

- 4.b Governance & Nominations

Policy Review: The Past Chair led a review of the amendments proposed for Policies A8 Handling of Complaints – Clients/General Public and A7 Naming Policy.

**IT WAS MOVED** and seconded that Policies A8 Handling of Complaints – Clients/General Public to be adopted with a line added in "except in the case of line 1.4". **CARRIED**

**IT WAS MOVED** and seconded that Policies A7 Naming to be adopted with point #1 the word ideological removed. **CARRIED**

Board Slate for 2020: The committee chair led a review of the slate of candidates proposed to the Board.

**IT WAS MOVED** that all candidates on the slate be approved to start their terms in the fall at the AGM on a 2 year term. **CARRIED**

**IT WAS MOVED** that bylaw E10 be waived as it applies to the board's chair return who will be returning for a 1 year term. **CARRIED**

Fall Meetings/AGM Discussion: There was discussion around the upcoming fall meeting dates and when the AGM will happen. Discussed having the next Board meeting at the end of September after the AGM.

- 5.c Social Justice Report – The committee co-chair reported and referred to the minutes of the May 5, 2020 meeting. Leading in policy of the smudging practices. Identified that a Klinic Client Bill of Rights is being drafted by the committee's working group. Discussion around language of title of document, and working toward a more inclusive language title. The committee is working through position papers and will be making recommendations based on this information. Potential news for having a graduate level student from the Human Rights Masters, 300 hour internship, for this individual to support the committee with the current work of the committee.

PILC: The Vice Chair acknowledged that she will not be participating in the decision to support the letter 'friends of PILC' on the board's behalf, due to her current work at PILC. Discussed the documents provided and background information on the issue. Klinic is being asked, due to the work done in the past with PILC, to sign on the letter that was drafted or send their own letter, discussion ensued about how to support. The Board decided to motion on this with the exception of the vice chair who works at PILC.

**IT WAS MOVED** that the board support the letter campaign 'friends of PILC'. **CARRIED**

- 5.d Executive Director (ED) Report, Mid March 2020 through Mid May 2020 – The ED referred to this report included in the board package. She provided updates with respect to how Klinic has been impacted by COVID. The organizational structure document was reviewed and discussed.

## 5. In Camera Item

**IT WAS MOVED** to go In Camera.

Conrad Padilla, Sharlaine Glowatsky and Kathie Timmerman left the meeting.

The In Camera session ended.

## 6. Upcoming Events and Announcements

September 23, 2020 - 6:30pm: Klinic Board meeting

7. Adjournment – The meeting was adjourned at 8:45pm.