

**KLINIC COMMUNITY HEALTH**

**BOARD OF DIRECTORS VIRTUAL MEETING JANUARY 20, 2021**

**MINUTES**

---

**IN ATTENDANCE:**

**Board Members:** Rafiq Andani, Allison Fenske, Graeme Findley, Amanda Houssin, Stephanie Loewen, Kathy Majowski, Dana Riccio-Arabe, Natalie Mulaire, Hannah Pratt, Morgan Stirling, Robert Winslow

**Regrets:** Teresa Dukes

**Management:** Holly Banner, Nicole Chammartin & Sharlaine Glowatsky (minutes)

---

1. **Call to Order** - The Chair called the meeting to order at 6:02pm. The Board reviewed the agenda .

**IT WAS MOVED** and seconded to adopt the agenda as set by The Board of Directors. **CARRIED**

2. **Review / Approval of Previous Board Minutes** – The Board reviewed the previous minutes from the Klinik Board Meeting on December 16, 2020.

**IT WAS MOVED** and seconded to approve the Board of Directors minutes dated December 16, 2020.

**CARRIED**

3. **Financial Statements** – The Director of Finance reviewed the Financial Statements ending November 30, 2020 with the Board of Directors. She confirmed that Payworks, the payroll processing company, deducts and submits the source deductions each pay on Klinik’s behalf to Canada Revenue Agency.

**IT WAS MOVED** and seconded to approve the Financial Statements ending November 30, 2020 as distributed.

**CARRIED**

**4. Committees & Reports**

- a. **Nomination & Governance** – the committee chair reported and referred to the minutes of January 12, 2021 and advised.

- i. **Audit Tender** – the committee is recommending MNP after review of proposals

**IT WAS MOVED** and seconded to approve MNP as auditors for the 2020-2021 Fiscal year.

**CARRIED**

The Finance Director left the meeting at 6:23pm

- ii. Strategic Plan Planning – The ED initiated discussion about engaging in strategic planning as the previous plan expired in 2020. Discussed involving Klinik staff, particularly those involved in the Social Justice Committee, as they are involved in the community engagement strategy. Currently these staff are on redeployment and are starting to come back and will be continuing community engagement work and planning. Several MACH members are planning to engage in tendering process for strategic planning and would be willing to collaborate with other organizations. Discussed having committees involved in the criteria process for tendering. It was suggested that planning organizationally should focus on processes, staff engagement and other issues identified structurally.
  - iii. Board Recruitment – Group of directors expiring at the end of 2021 June. The Past Chair requested confirmation from this group if they will be staying or leaving after the June AGM. She also asked if anyone from the recent group was needing to leave, to advise as well of this. Directors are to email the Past Chair of their decision by next Friday.
- b. **Social Justice Committee** – The committee co-chair reported that the meeting was rescheduled and in hiatus due to redeployment
  - c. **Executive Director (ED) Report, November 2020 through Mid January 2021** - The ED referred to this report included in the board package.

The ED reported on the redevelopment of crisis services continues and could include adding Coordinator roles and a provincial role into Klinik's public education and outreach.

The ED also review the Director of Development's fundraising and communications report which provided an overview of Klinik's fundraising efforts and increase in Klinik's presence on social media.

The Chair acknowledged how well the staff are doing in media interviews and the Board acknowledges Klinik staffs efforts in the collecting of information and promotion of Klinik values to the media.

**5. In Camera Items**

**IT WAS MOVED** and seconded to go In Camera.

**CARRIED**

Sharlaine Glowatsky left the virtual meeting at 7:08pm.

The In Camera Session ended.

**IT WAS MOVED** and seconded to authorize the Chair and Past Chair to finalize an employment contract with the Executive Director.

Moved: Findley

Seconded: Loewen

**6. Adjournment** – The meeting was adjourned at 8:20pm.