

KLINIC COMMUNITY HEALTH

BOARD OF DIRECTORS VIRTUAL MEETING March 17, 2021

MINUTES

IN ATTENDANCE:

Board Members: Teresa Dukes, Allison Fenske, Graeme Findlay, Amanda Houssin, Kathy Majowski, Dana Riccio-Arabe, Natalie Mulaire, Hannah Pratt, Morgan Stirling, Robert Winslow

Regrets: Rafiq Andani, Stephanie Loewen

Management: Holly Banner, Nicole Chammartin & Sharlaine Glowatsky (minutes)

1. **Call to Order and Additions to the Agenda** – The Chair called the meeting to order at 6:07pm. The Board reviewed the agenda or The agenda was accepted as distributed.

IT WAS MOVED and seconded to adopt the agenda as set by The Board of Directors. **CARRIED**

2. **Review/Approval of Previous Minutes** – The Board reviewed the previous minutes.

IT WAS MOVED and seconded to approve the Board of Directors minutes dated January 20, 2021.

CARRIED

3. **Presentation of 2021/22 Budget** – The Director of Finance presented the proposed 2021/22 Annual Operational Budget. It was noted that there is a deficit. She noted that there were a few items to be included that have not yet concluded and that there the separation of COVID-related expenses were in progress. It was noted that Klinik received new funding from Canadian Women's Foundation over the next 2 years and funding from the PHAC for Klinik's MWMS program.

IT WAS MOVED and seconded to approve the interim operating budget until the 2021/22 budget is approved at the May Board meeting.

CARRIED

- 4. Financial Statements** – The Director of Finance reviewed the Financial Statements ending January 31, 2021 with the Board of Directors. The Director of Finance confirmed that Payworks, the payroll processing company, deducts and submits the source deductions each pay on Klinik's behalf to Canada Revenue Agency, WCB & the Province of Manitoba.

IT WAS MOVED and seconded to approve the Financial Statements ending January 31, 2021 as distributed.

CARRIED

5. Committees & Reports

- a. Nomination & Governance – the committee chair reported and referred to the minutes of March 5, 2021 and advised. Confirmed that MNP Audit Tenders will be attending the next Nomination & Governance Committee Meeting on April 13, 2021.
- i. Tender for Strategic Planning – The Executive Director informed the Board that the tendering process has closed and that the NG Committee has unanimously proposed moving forward with Praxis Consulting as the tender for Klinik's Strategic Plan. It was noted that Praxis' proposal demonstrated a robust and diverse team with qualifications and backgrounds.

IT WAS MOVED and seconded to accept the proposal for Strategic Planning from Praxis Consulting.

CARRIED

- ii. Board Recruitment Update – The Chair updated the Board that there were two spots to be filled, and had two previous candidates contacted and invited to join Klinik's Board of Directors. One candidate is available and interested in joining the Board in September 2021.
- iii. AGM Proposed Date – The Executive Director informed that MGMT is recommending the date of Wednesday October 6 for the AGM event and optimistic that Klinik could hold an in-person event and present the Strategic Plan by Praxis Consulting.
- iv. ED & Senior Management Succession Plan Policy – The Executive Director led a review of the policy named ED and Senior Management Succession Plan and requested any additional feedback from the Board of Directors.

IT WAS MOVED and seconded to approve policy A7 ED & Senior Management Succession Plan as distributed with memo backgrounding to the Board.

CARRIED

- v. Smudging Policy – The ED led a review of the policy titled Smudging and requested any additional feedback from the Board of Directors.

IT WAS MOVED and seconded to approve policy A15 Smudging as amended.

CARRIED

- b. Social Justice Committee – The committee co-chair reported and referred to the minutes of February 4, 2021 and advised that the committee has resumed work since the return of staff from redeployment.
- c. Executive Director (ED) Report, Mid January 2021 through Mid March 2021 - The ED referred to this report included in the board package in invited the Board to ask questions as needed.

6. In Camera Items

IT WAS MOVED and seconded to go In Camera.

CARRIED

Sharlaine Glowatsky left the virtual meeting at 7:42pm.

IT WAS MOVED and seconded to extend the Executive Director's current employment contract to April 13, 2021.

CARRIED

- 7. Adjournment – The meeting was adjourned at 8:37pm.